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Director & State Health Officer

State of California—Health and Human Services Agency
California Department of Public Health



EDMUND G. BROWN JR.
Governor

December 18, 2013

AFL 13-34

TO: All Comprehensive Outpatient Rehabilitation Facilities (CORF)

SUBJECT: Annual Request for Identification of CORF Locations

This All Facility Letter (AFL) serves as a request by the California Department of Public Health's (CDPH) Licensing and Certification (L&C) Program for CORFs to submit updated location information.

L&C Program survey staff continues to discover that location information for numerous CORF facilities is inaccurate and outdated. The Department depends on facility notification of relocation or closures. The accuracy of such information is critical to the L&C Program's efficiency. Inaccurate information hinders the timeliness of recertification surveys and workload prioritization for survey staff.

In an effort to update and maintain an accurate record of CORF facility locations and services, the L&C Program requests that all CORF facilities provide current location and service information for each facility.

CDPH aspires to complete this annual update by January 31, 2014. The L&C Program requests that each CORF facility provide its location and service information to the respective L&C Program District Office **on or before January 20, 2014**.

In addition to this annual update, CDPH encourages CORFs to provide updates to the department immediately upon a relocation or closure. A collaborative effort will assure ongoing accuracy of CDPH records and will support efficiency in the L&C Program's certification process.

The L&C Program has developed the attached fillable form as a means to report CORF facility information. Use of this form is not required; facilities may choose to report the information using the attached form or may provide the information in a format of their choosing. District Office contact information can be found on the CDPH, L&C website at:

<http://www.cdph.ca.gov/certlic/facilities/Pages/LCDistrictOffices.aspx>

A failure to respond to this request by the CORF facility to the L&C Program will be considered an indication to the survey staff that the facility is no longer operating and may result in denial of Medicare participation.

Any questions regarding the information provided in this AFL should be directed to your local District Office.

Sincerely,

Original signed by Debby Rogers

Debby Rogers, RN, MS, FAEN
Deputy Director
Center for Health Care Quality

Attachment: Request for Identification of CORF Locations and Services